

SHELBY COUNTY BOARD OF EDUCATION

PROCUREMENT SERVICES

160 South Hollywood Street, Room 126 □ Memphis, Tennessee 38112-4892 □ Phone (901) 416-5376

(This Request For Qualifications will ONLY be accepted electronically in ESM e-school mall online system.)

REQUEST FOR QUALIFICATIONS

(NOT AN ORDER)

Please submit response for the request listed below. The right is reserved to reject any or all responses. If substitutions are offered, give full particulars. The Qualifications must be submitted no later than 22nd of December 2020 @ 2:00 PM, CST

The Shelby County Board of Education reserves the right to accept or reject any or all proposals, or any part thereof, and to waive any minor informalities and/or technicalities that are deemed to be in the best interest of the Shelby County Board of Education. Successful Respondents shall be paid only when delivery is complete. *For the appropriate purchases, all material data safety data sheets (MSDA) must accompany all shipments covered under Tennessee Hazardous Chemical Right to Know Law- Tennessee Public Chapter #417- House Bill #731.

ADDENDUM 1

RFQ # 122220LP INSURANCE BROKER/AGENT CONSULTING SERVICES

Note Two Revisions to RFQ:

Revision 1: RFQ Due date has been extended to January 8, 2021 @ 2:00pm, CST

Revision 2: Due date for Questions and Answers is extended to December 18, 2020 by COB

ISSUED BY: Lisa Pasquarell

RFQ# 122220LP

We propose to furnish the item(s) and/or services outlined in the proposal at prices quoted and guarantee as specified. Responses are submitted with a declaration that no Shelby County Board of Education Member or employee has a financial or beneficial interest in this transaction

NAME OF FIRM

PHONE

FAX#

ADDRESS

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

AUTHORIZES REPRESENTATIVE NAME

CHECK HERE IF YOU ARE A SCS REGISTERED MINORITY VENDOR

CHECK HERE IF YOUR COMPANY QUALIFIES AS A LOCAL VENDOR

PLEASE NOTE: Per the Local Vendor Preference Resolution adopted by the Shelby County Board of Education Commissioners on January 29, 2013, local vendors must have physical address located within the limits of Shelby County. A Post Office Box is not acceptable.

Shelby County Schools is practicing "Social-Distancing" for all pre-bid meetings, bid/proposal submissions, and contractors providing services. Bidders/Respondents/Contractors entering onto SCS premises must wear a face mask covering.

"Shelby County Board of Education does not discriminate in its Programs or employment on the basis of race, color, religion, national origin, handicap/disability, sex or age".

